

APPENDIX D

REGISTRATION INFORMATION

i) Registration Procedure

All members must be registered as outlined in Section Six (6) of the Policy Manual. The registration forms must be completed properly, designating members as such. For example, athletes must be registered recreational or competitive.

Registering competitive athletes: All athletes competing in GNS sanctioned events must be registered as competitive athletes by October 15th of the competitive season. If an athlete is registered recreational and it is decided that the athlete will compete, the club must submit the athlete's name to the respective committee (WPC, MPC, TTC) for approval. The club is then responsible for ensuring the athlete is registered as a competitive athlete.

Failure to follow this procedure will result in the club paying a fine to GNS. The club will be disallowed participation in any GNS sanctioned event until this fine is paid and the athlete(s) re-registered.

ii) Membership Fee Structure *(revised for September 2025)*

The fee structure is set at the Annual General meeting of Gymnastics Nova Scotia. The fee structure is as follows:

Active Club Fee	- \$200.00 per club
All clubs using music add ReSound Fee and SOCAN fee (\$84.43 each)	- \$368.86 per club
Associate Club Fee	- \$100.00 per club
Recreational Gymnasts	- \$49.00 per gymnast
Competitive Gymnasts	- \$94.00 per gymnast
Competitive Coaches	- \$64.00 per coach
Recreational Coaches	- \$49.00 per coach
Judges	- \$64.00 per judge
Other Members (GNS or Club Board members, club employees who aren't coaches, etc)	- \$37.00 per member
Affiliate School/Birthday Party Members	- \$15.00 per event (no Sport Accident policy)

iii) Minimum Standards for Clubs

GNS Screening policy (summary chart to follow)

1. GNS requires **both**:

- Canadian Criminal Record Check **with EPIC (Enhanced Police Information Check)**
- Nova Scotia Child Abuse Registry Check

for the following people 18 years of age or older:

- GNS registered coaches
- GNS employees
- GNS board members
- GNS officials [judges]
- GNS Learning Facilitators
- Team Managers and Chef-de-mission
- Any adult athletes traveling with Team Nova Scotia
- Board members of registered clubs
- Any employee of a GNS registered Club not covered in above [ie. office administrators, volunteers, cleaners, etc.]

These checks will need to be renewed on a 3-year cycle.

2. GNS requires, in addition to the requirements listed above, the following for the same list of people of all ages:

1. Respect in Sport On-line Program. The Certificate number for each coach must be submitted to either the electronic registration portal and/or to a Provincial Screening tool.
2. Safe Sport Training – applicable to the position
3. Understanding the Rule of Two Training

3. GNS requires that all GNS registered coaches, GNS officials (Judges), Team Managers and Chefs de Mission have obtained:

1. NCCP Making Headway

4. GNS requires that all GNS registered coaches obtain:

1. Making Ethical Decisions: Foundations Theory module, and Online evaluation

Clubs must verify, confirm and maintain all screening records for every individual who has contact with participants. GNS requires all clubs to have a coach or staff with valid first aid in the facility at all times while classes are running.

GNS Screening Policy Summary Chart:

GNS requires that the following Sport Leader Roles must have the screening requirements:

Sport Leader Role	EPIC Background Check 18+ years	NS Child abuse registry + 18+ years	NCCP Safe Sport Training	NCCP Making Ethical Decision	NCCP Making Headway in Sport	Rule of 2 training	Respect in Sport - Activity Leader	NCCP Compliance
Foundations Coach	√	√	√	√	**	**	√	√
Competitive Coach	√	√	√	√	√	√	√	√
Team Manager/ Chaperone	√	√	√		√	√	*	
Official/Judge	√	√	√		√		√	
PSO/CSO Staff	√	√	√			√		
PSO Board Committee Member	√	√	√			√		
Club Board Committee Member	√	√	√			*		
PSO/Club Volunteer	√	√	√					
GNS Learning Facilitators	√	√	√					
GNS Team athletes over 18	√	√						

√ Mandatory Gymnastics Nova Scotia and Sport Nova Scotia requirements

** Foundations coaches who are also Supervisory coaches (as per the Supervisory requirements on page 78-79) must also have Making Headway and Rule of 2 Training.

* GNS strongly recommends the Respect In Sport module to Team Managers/Chaperones

* GNS strongly recommends the Rule of 2 training to Club Board Committee Members

❖ Clubs must verify, confirm and maintain screening records for every individual who has contacts with participants.

❖ EPIC Police Checks and NS Child abuse Registry checks will need to be renewed on a 3-year cycle.

❖ Confirmation must be submitted to GNS via electronic registration or safe sport screening platform by October 15th of each year.

❖ GNS requires all clubs to have a coach or staff with valid first aid in the facility at all times while classes or programs are running.